

Port Washington Board of Education
Policy and Personnel Committee Meeting
Friday, January 18, 2013 - Administration Building

Members in Attendance: Dr. Kathleen Mooney Nora Johnson
 Elaine Fenick Larry Greenstein
 Vernon McDermott

Minutes

Meeting called to order at 8:35 a.m. by Chairperson Nora Johnson. The minutes from the December 7, 2012 meeting were approved and will be posted.

Personnel

Dr. Mooney provided the committee with an update on the following personnel items:

- Tenure: Observations have been completed - recommendations will be forwarded to the committee for their review
- Retirement: Five teachers and two administrators have submitted for retirement – deadline 1/31/13
- APPR: Teacher observation schedule is underway - Danielson Training - PWTA has been very cooperative with coordination

Policy

Social Networking Policy: The committee decided that instead of creating a new “stand alone” policy the best way to proceed with social networking would be to incorporate language and philosophy into an existing policy. Nora Johnson will begin working on the wording for the committee for consideration. After agreement on the language, it will be determined which board policy to include the social networking statement.

Class Size Policy 4420: After discussion, the committee agreed to increase the class size maximum at each level by plus two, noting that many sections are already at these numbers and that administrators and teachers will continue to consider the actual cohort and class make up in the planning process. The revised policy will be placed on the January 22 agenda for first reading. Dr. Mooney will review the **4420-R** and bring new guidelines and regulations for the implementation of the policy to the full board for discussion.

Directory Information Policy 5500.1: Phrasing that allows e-mail addresses to be included in the directory information was added. The revised policy will be placed on January 22 agenda for first reading.

Standing Committees Policy 2250.1: January 22 BOE agenda for second reading and adoption.

New Business: It was suggested that in the future, an assessment of the leadership structure of the district be planned. The committee anticipates that changing the organizational configuration will be of assistance in the coordination of curriculum, overall budgeting, and help to allow richer conversation among colleagues. Dialogue on an evaluation process will be initiated after the position of Assistant Superintendent of Curriculum, Instruction and Assessment has been filled in order to allow for input from that person.

Meeting adjourned 10:40 a.m.

Next Meeting – February 8, 2013