PORT WASHINGTON UNION FREE SCHOOL DISTRICT
OFFICE OF THE ASSISTANT SUPERINTENDENT FOR BUSINESS

TO: Dr. Kathleen A. Mooney

FROM: Mary Callahan MC

DATE: February 14, 2013

RE: Board of Education Minutes of August 7, 2012

You will recall that as part of this year's budget we excessed one Security Aid. Somehow on the agenda and subsequent minutes from August 7th Peter Zorskis' name was inadvertently listed as Robert Zorskis. Essentially because Civil Service is involved in any excessing it is essential that the minutes be corrected. We will therefore be providing a revised minutes to the Board noting the correction and asking them to approve the corrected minutes of August 7th.

MC:jo'm

BOARD OF EDUCATION MEETING

August 7, 2012

A meeting of the Board of Education, Port Washington Union Free School District, Town of North Hempstead, Nassau County, Port Washington, New York, was held on August 7, 2012 at the Paul D. Schreiber High School, Port Washington, New York. Mrs. Sloan called the meeting to order at 6:04 p.m.

Roll Call

Present: Mrs. Karen Sloan, Mr. Alan Baer, Mr. Lawrence Greenstein, Mrs. Nora Johnson, Mr. Vernon McDermott and Mr. Robert Ryan.

Also Present: Dr. Kathleen A. Mooney, Interim Superintendent of Schools; Ms. Mary Callahan, Assistant Superintendent for Business; Dr. Nicholas A. Stirling, Assistant Superintendent for Curriculum, Instruction and Assessment; Howard Miller, Esq., and Craig Olivo, Esq., Bond, Schoeneck & King, PLLC.

Executive Session

The Board of Education voted unanimously to go into executive session at 6:05 p.m. for the purpose of negotiations.

Reconvene

When the Board of Education convened in open session at 7:43 p.m., there were approximately 35 members of the public in attendance.

I. Flag Salute

II. Roll Call

Present: Mrs. Karen Sloan, Mr. Alan Baer, Mr. Lawrence Greenstein, Mrs. Nora Johnson, Mr. Vernon McDermott and Mr. Robert Ryan.

Also Present: Dr. Kathleen A. Mooney, Interim Superintendent of Schools; Ms. Mary Callahan, Assistant Superintendent for Business; Dr. Nicholas A. Stirling, Assistant Superintendent for Curriculum, Instruction and Assessment.

III. Adoption of Agenda

On motion made by Mrs. Sloan, seconded by Mr. Baer, the Board of Education voted 6 – 0 to adopt the August 7, 2012 agenda.

IV. Student and Community Comments

V. Opening Statement by the President

A. Other Comments

VI. Report of the Superintendent of Schools

1. Enrollment
2. Student Report
3. General Information

VII. Approval of Minutes as follows:

On motion made by Mrs. Sloan, seconded by Mr. Baer, the Board of Education voted 6 – 0 to approve the minutes of the July 3, 2012 Reorganization meeting, July 3, 2012 and July 17, 2012 meetings.

VIII. Discussion Item

1. Information Booth

IX. Committee Reports

1. Policy & Personnel
2. Budget & Facilities
3. Curriculum

X. ACTION ITEMS

A. Budget and Fiscal

On motion made by Mrs. Sloan, seconded by Mr. Greenstein, the Board of Education voted 6 – 0 to approve item 1 as listed below; On motion made by Mrs. Sloan, seconded by Mr. Baer, the Board of Education voted 6 – 0 to approve items 2 through 4 as listed below:

1. RESOLVED, that the following budget (Gross Amount) of the necessary claims and expenditures in Port Washington Union Free School District (#4) in the Town of North Hempstead, school year 2012-2013, amounting to:

	$133,573,806	- School Purpose
	6,856,628	- Library Purpose
Total	$140,430,434	be and the same is hereby accepted.
RESOLVED, that the sum of	$123,631,403	- School Purpose
	6,706,478	- Library Purpose
Total	$130,337,881	being the remainder of the budget

adopted as above and the amount which must be RAISED BY TAXATION (Net Amount) for Port Washington Union Free School District (#4) of the Town of North Hempstead, Nassau County, New York for the year 2012-2013 be levied upon the taxable property of the said School District as said property has been certified to by the Board of Assessors for the school year 2012-2013.

RESOLVED, that the District Clerk of this School District be and hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau Administrative Code to file a certified copy of these resolutions with the Nassau County Legislature and the Board of Assessors, Mineola, New York, on or before August 15, 2012.

Amount of Assessed Valuation

Real Property Class:	ONE	$ 16,608,788
	TWO	1,454,182

A. Budget and Fiscal - Continued

THREE	1,059,273
FOUR	4,718,406
TOTAL	$ 23,840,649

2. Approve the following transfer in the amount totaling $7,160.20:

	AMOUNT	FROM	TO	EXPLAIN
a.	$7,160.20	A1060-402-32 Voting Machines	A1010-403-31 Board Memberships	District to join NYSSBA

3. Approve the following transfers for the 2011-2012 fiscal year in the amount totaling $514,439.40:

	AMOUNT	FROM	TO	EXPLAIN
a.	$200,000.00	A9030-800-82 Social Sec. Prog.	A9010-800-82 NYS Retire. Prog.	Additional funding needed for Employee Retirement System Accrual
b.	$ 46,093.90	A2250-472-37 Tuition Priv. Day	A9901-950-44 Trans. to Spec. Aid	State supported schools (4201) expenses and funding from NYS to be recorded in Special Aid Fund
c.	$111,981.46	A9060-800-82 Med. Ins. Prog.	A1240-150-00 Instru. Salaries	Funds needed to accrue expenses for the Superintendent's retirement agreement
d.	$ 31,564.00	A1430-490-75 BOCES Pers.	A1420-415-31 Legal Serv. Other	Fees for legal consultations for matters not included in retainer fees
	$ 15,000.00	A1430-160-00 Non-Instru. Sal.	A1420-415-31 Legal Serv. Other	
e.	$109,800.04	A9050-800-82 Unemployment Ins. Prog.	A9040-800-83 Workers Comp. Capital	Funding for Workers Compensation settlement and misc. Payments
f.	$62,896.33	A2820-150-00 Psychologists	A2815-160-00 Non-Instru. Sal.	Fund three-year retro payment for nurses

A. Budget and Fiscal - Continued

4. Accept a donation from the Port Washington Education Foundation, Inc., in the amount of $30,000 to be used towards the grant funding for the 2012-2013 school year.

B. Facilities

On motion made by Mrs. Sloan, seconded by Mrs. Johnson, the Board of Education voted 6 – 0 to approve items 1 through 26 as listed below:

1. Award the General Classroom Supplies Bid to School Specialty at a cost of $20,307.27 for the 2012-2013 school year.

2. Award the Audio Visual Supplies Bid to Valiant National AV Supply at a cost of $142.66 for the 2012-2013 school year.

3. Award the Copy Duplicator Supplies Bid to W.B. Mason Co., Inc., at a cost of $3,632.75 for the 2012-2013 school year.

4. Award the Elementary Science Supplies Bid to the following vendors for the 2012-2013 school year:

NASCO	$20.22
Sargent-Welch/VWR	2.02
Science Kit, LLC	.96
EAI Education/Eric Armin, Inc.	81.26
Total	$104.60

5. Award the Family/Consumer Science Supplies Bid to the following vendors for the 2012-2013 school year:

NASCO	$ 160.12
S.A.N.E.	1,125.15
Total	$1,285.27

6. Award the Fine Art Supplies Bid to the following vendors for the 2012-2013 school year:

Cascade School Supplies	$ 3,932.78
Dick Blick Company	5,068.99
School Specialty Inc./Sax Arts Education	2,413.98
Kurtz Bros.	1,191.77
NASCO	836.95
National Art & School Supplies	2,691.04
Triarco Arts & Crafts, LLC	97.76
Sheffield Pottery, Inc.	14.90
Total	$ 16,248.17

B. Facilities - Continued

7. Award the Health and Trainer Supplies Bid to the following vendors for the 2012-2013 school year:

Henry Schein, Inc.	$51.38
School Health Corporation	14.50
Total	$ 65.88

8. Award the Office/Computer Supplies Bid to Staples Advantage at a cost of $5,597.46 for the 2012-2013 school year.

9. Award the Physical Education Supplies Bid to the following vendors for the 2012-2013 school year:

Passion's Sports/Sports Supply	$ 2,605.04
School Specialty, Inc./Sportime	2,169.45
NASCO	6,311.24
Gopher Sport	3,797.02
Total	$ 14,882.75

10. Award the Science Supplies Bid to the following vendors for the 2012-2013 school year:

RNJ Electronics, Inc.	$ 43.67
NASCO	1,604.46
Carolina Biological Supply Co.	143.23
Fisher Science Education, Inc.	309.34
Frey Scientific Co.	39.80
Sargent-Welch/VWR	189.84
Science Kit, LLC	1,033.84
Ward's Natural Science	318.82
Electronix Express	52.95
Total	$ 3,735.61

11. Award the Special Needs Supplies Bid to School Specialty/Abilitations at a cost of $49.05 for the 2012-2013 school year.

12. RESOLVED, that the Board of Education award the Teaching Aids Supplies Bid to the following vendors for the 2012-2013 school year:

Cascade School Supplies	$ 152.24
Kurtz Bros.	19.24
Eta Hand2Mind	3.57
Lakeshore Learning Materials	1,558.51
School Specialty/Childcraft	94.34

B. Facilities - Continued

EAI Education/Eric Armin, Inc.	232.81
Discount School Supply	58.64
Becker's School Supplies	56.94
Kaplan Early Learning Co.	50.55
Total	$ 2,226.84

13. RESOLVED, that the Board of Education award the Technology Supplies Bid to the following vendors for the 2012-2013 school year:

Paxton/Patterson, LLC	$1,415.15
Satco Supply	352.68
Pitsco Education	1,162.00
Midwest Technology Products	2,274.16
Total	$ 5,203.99

14. Approve the disposal of the following items from the District Print Shop, deemed obsolete, in the most cost effective manner:

Itek 430 Graphic Arts Camera	Asset Tag	20091032
Multilith Offset Press 1250		20091026
Hamada 700CD Offset Press		20091027
Xante Printer 8300		100681
AB Dick 385 Offset Press		
Xerox Cheshire 750 Binder		
NuArc Graphic Arts sink FDS 18X		100747
Kenro Vertical 18in Camera		100746

15. Approve the disposal of the following items from Schreiber High School, deemed obsolete, in the most cost effective manner:

3M Model 213 overhead projector	Serial #679145
ELMO Model HP 33555OH overhead projector	Serial #556507
ELMO Model HP 3355OH overhead projector	Serial #373427

16. Approve the disposal of 32 books from the Sousa Elementary School, deemed obsolete, in the most cost effective manner.

17. Approve the disposal of 434 books from the Daly Elementary School Library, deemed obsolete, in the most cost effective manner.

18. Approve the disposal of the following items from Manorhaven Elementary School, deemed obsolete, in the most cost effective manner:

2 GBC 950 S Shredmaster SPL-S302d

1 Electric pencil sharpener X-ACTO model 41

B. Facilities - Continued

19. Accept a gift of an outdoor bench from the Salem Elementary School HSA.

20. Accept a gift of a Ping Pong table from Brook Salit to the Manorhaven Elementary School.

21. Accept a gift from Mary Seligman of a five-person umbrella tent with canopy and ground cover for the Schreiber High School outdoor education unit.

22. Authorize the permanent placement of an information booth in the roadway in the vicinity of the Central Office on Campus Drive.

23. Accept a gift of the labor and materials to refurbish the leather auditorium doors at Webber Middle School from Mr. Andrew Feign.

24. Appoint JVGL Associates as a consultant for the school lunch program for the 2012-2013 school year in an amount not to exceed $30,000 and allow the president of the Board of Education to enter into such agreement.

25. Resolved, that on the recommendation of the Superintendent of Schools, the Board of Education approve Phase II of district copier replacements and the associated BOCES contract for same in the amount of $46,688.

26. Approve the change order in the amount of $18,149.97 for unforeseen conditions at Weber Middle School which is disrupting the placement of drainage pools payable to J. Anthony Enterprises.

C. Curriculum

On motion made by Mrs. Sloan, seconded by Mrs. Johnson, the Board of Education voted 6 – 0 to approve items 1 through 7 as listed below:

1. Acceptance of recommendations of the Committee on Special Education and the Committee on Pre-School Education for March 30; April 5, 27, 30; May 1 – 4, 7 – 11, 14, 16, 17, 22, 24, 25, 29, 31; June 1, 4 – 8, 11, 12, 14, 15, 18 – 21, and June 26, 2012 to be reviewed by the Board, and arrangements to be made for the special education programs and services, and parent notification.

2. Approve the appointment of Judith Schneider, Esq., 243 West 99th St., New York, NY 10025 from the Board's list of approved hearing officers to serve as the impartial hearing officer in the matter of a demand for a hearing for a district individual (ID#20080527), received July 9, 2012.

3. Approve the contracts between the Port Washington Union Free School District and the following school districts for District of Residence special education services for the 2012-2013 school year per the students' IEP's.

C. Curriculum - Continued

Be it further resolved that the Board authorizes the President of the Board to execute the contracts after signature by originators for the 2012-2013 school year:

Jericho Union Free School District

Rockville Centre Union Free School District

Roslyn Union Free School District

4. Approve the agreements between the Port Washington Union Free School District and the following schools to provide special education services from July 1, 2012 through June 30, 2013.

Philip A. Bongiorno

Lisa Dobler

Eden II School for Autistic Children, Inc.

Mary Fenelius

Dina Hart

Susan Jacob

Little Sprouts Growth and Development, LLC

Milestones In Home Care, Inc.

Marianne Moone

North Shore Children's Physical Therapy, PLLC

PBS Consulting & Psychological Resources, PC

Jennifer Schupak

Elizabeth Tinagero

5. Approve the consultant services contract with Dr. Karen Wachetel to perform evaluations at the rate approved in the District authorized Special Education Plan.

6. Approve the contract between the Port Washington Union Free School District and The Summit School at Nyack to provide educational and residential services for two students for the period July 1, 2012 through June 30, 2013.

Be it further resolved that the Board authorizes the President of the Board to execute the contract after signature by originators for the 2012-2013 school year.

7. Approve and adopt the terms and conditions of the stipulation of settlement resolving a certain matter between the District and parents of a youngster (ID#20052070) classified by the District's CSE for the 2012-2013 school years and;

Be it further resolved that the Board authorizes the President of the Board to execute the stipulation of settlement as approved on the Board's behalf.

D. Personnel

On motion made by Mrs. Sloan, seconded by Mr. McDermott, the Board of Education voted 6 - 0 to approve item 1 as listed below; On motion made by Mrs. Sloan, seconded by Mr. Greenstein, the Board of Education voted 6 - 0 to approve items 2 through 19 as listed below:

1. Approve the resignation of the following Administrator with the recommendation of Superintendent:

a. Dr. Nicholas Stirling, Assistant Superintendent Curriculum, Instruction and Assessment effective 8/13/12.

2. Approve the resignation of the following instructional staff with the recommendation of Superintendent:

a. Sara Choit, ESL Leave Coverage Teacher, Schreiber effective 9/1/12

b. Kristen Loesch, ESL Teacher, Weber effective 8/29/12

3. Approve the probationary appointment of the following instructional staff with the recommendation of the Superintendent:

a. Sara Choit, ESL Teacher, Schreiber $63,774 (MA Step 1) effective 9/1/12 probationary period to end 8/31/14

b. Dr. Janna Stein, Psychologist, Weber $80,856 (DOC Step 1) effective 9/1/12 probationary period to end 8/31/15

4. Approve the child care leave of absence of the following instructional staff with the recommendation of the Superintendent:

a. Abby Duffy, Guidance, Salem effective 9/1/12 to no later than 6/30/13

5. Approve the leave coverage appointment of the following instructional staff with the recommendation of the Superintendent:

a. Denise Caiazzo, Guidance, Salem $63,774 (MA Step 1) effective 9/1/12 to no later than 6/30/13

6. Approve the salary upgrades of the following instructional staff with the recommendation of the Superintendent:

MA+15

a. Thomas Barbara, Social Studies, Weber from MA Step 6 ($78,692) to MA+15 Step 6 $81,463 effective 2/1/12

b. Melissa Riordan, Elementary, Guggenheim from MA Step 10 ($90,884) to MA+15 Step 10 $94,209 effective 9/1/11

MA+30

c. Vanessa Marrone, Elementary Salem from MA+15 Step 2 ($68,163) to MA+30 Step 2 effective $70,934 effective 9/1/11

D. Personnel - Continued

d. Stephen Moore, Art, Sousa from MA+15 Step 12 ($100,028) to MA+30 Step 12 $103,630 effective 9/1/11

MA+60

e. Rachel Bresnick, Special Education, Daly from MA+45 Step 6 ($87,005) to MA+60 Step 6 $89,776 effective 2/1/12

f. Mary Romano, Physical Education, Weber from MA+45 Step 5 ($83,680) to MA+60 Step 5 $86,451 effective 9/1/11

g. Dana Strajanekova, Family & Consumer Science, Weber from MA+45 Step 12 ($106,678) to MA+60 Step 12 $109,726 effective 2/1/12

h. John Talbot, Elementary, Salem from MA+45 Step 9 ($96,980) to MA+60 Step 9 $99,751 effective 2/1/12

i. Denise Zenaldin, Teacher of the Deaf, Schreiber from MA+45 Step 14 ($112,497) to MA+60 Step 14 $115,822 effective 2/1/12

7. Approve the resignation of the following non-instructional staff with the recommendation of the Superintendent:

a. Tina Caporaso, Registered Nurse, Daly effective 9/1/12

b. Kathleen Glover, Senior Typist Clerk, Admin Annex effective 8/15/12

c. Leslie Palacios, Educational Assistant, Schreiber effective 8/31/12

d. Catherine Scotto, Teacher Assistant, Weber effective 7/16/12

e. Cheryl Tassey, Typist Clerk, Schreiber/Daly/Salem effective 7/15/12

f. Marie Tomasi, Senior Typist Clerk, SHS effective 8/15/12

g. Paula Wersan, Educational Assistant, Sousa effective 8/31/12

8. Approve the resignation for the purpose of retirement of the following non-instructional staff with the recommendation of the Superintendent:

a. Ronald Demshick, Motor Equipment Operator, Districtwide, effective 7/28/12

9. BE IT RESLOVED that, in accordance with the Civil Service Law, the least senior employee in the civil service title of Security Aide shall be excessed effective 9/1/2012:

a. Peter Zorskas -1.0

10. Approve the leave of absence of the following non-instructional staff with the recommendation of the Superintendent:

a. Susan O'Donnell, Stenographer, Pupil Personnel Services, Admin Annex effective 6/25/12 to no later than 6/25/13

11. Approve the appointment of the following non-instructional staff with the recommendation of the Superintendent:

D. Personnel - Continued

a. Elaine Fenick, Employment Manager, Administration, $95,000 effective 8/13/12

b. Christopher Johnert, Information Tech Aide 1, full time 10 months, Annex, $28,542 effective 9/1/12

c. Raynard Merriweather, Cleaner, full-time 12 months, Schreiber/Weber $37,287* effective 9/4/12

d Leslie Palacios, Teacher Assistant, full-time 10 months, Schreiber $28,321 effective 9/1/12 with a probationary period to end 8/31/15

e. Paula Wersan, Teacher Assistant, full-time 10 months, Sousa $28,321 effective 9/1/12 with a probationary period to end 8/31/15

*Subject to negotiations

12. Approve the decrease in assignment of the following non-instructional staff with the recommendation of the Superintendent:

a. Dorothy Darby, from 1.0 FTE Educational Assistant, Salem ($20,629) to .64 FTE Educational assistant $13,262 effective 9/1/12

13. Approve the resignation(s) for the following sponsor(s) of Extra Assignments for the 2012-2013 school year (one unit equals $2,636):

a. Bryan Patterson, Schreiber, Volleyball – Asst. , Boys, Fall, 2.25 units, $5,931

b. Dayna Mandolese, Schreiber, Soccer JV – Girls, Fall, 2.25 units, $5,931

14. Approve the appointment(s) for the following sponsor(s) of Extra Assignments for the 2012-2013 school year (one unit equals $2,636):

a. Bryan Patterson, Schreiber, Volleyball V – Girls, Fall, 3.00 units, $7,908

b. Rich Miglietta, Schreiber, Soccer JV – Girls, Fall, 2.25 units, $5,931

c. Joanne Colbert-Florin, Schreiber, Tennis JV, Girls, Fall, 2.25 units, $5,931

d. Henry Stanziale, Schreiber, Lacrosse V – Asst., Boys, 2.25 units, $5,931

e. Alyssa Hoover, Schreiber, Field Hockey JV, Fall, 2.25 units, $5,931

15. Approve the changes at Schreiber High School for the following Extra Assignments (one unit equals $2,636):

a.

Decrease:	**From:**	**To:**
Academic Decathlon	1	.5
Art Honor Society	1	.5
Band Marching	2	1
Chamber Singers	1	.5
Chess Club	1	.75
Gay/Straight Alliance	1	.5

D. Personnel - Continued

Human Relations	1	.5
Jazz Band	1	.5
Letter Club	1	.5
Literary Magazine	1.5	1
Math Honor Society	1	.5
Mathletes	1	.75
Mock Trial	1	.75
Model Congress	1	.75
Painting Club	1	.5
Photo Club	1	.5
SADD	1	.5
Schreiber Academics	1	.5
Science Honor Society	1	.5
Science Olympiad	1	.5
Tree Huggers	1	.5
Increase:		
Class Advisor - 10th	.25	.5
Class Advisor - 9th	.25	.5
Key Club	1.5	2.0

Eliminate:

Drama – Lighting (1 unit)

Equestrian Club (.5 unit)

Modern Language Club (1 unit)

Play 1- (8 units total)

- Director – 2 units
- Producer - 1 unit
- Choreographer – 1 unit
- Lighting – 1 unit
- Music – 2 units
- Set – 1 unit

Play 2 – Lighting (1 unit)

Spirit Club (.5 unit)

Young Historians (.25 units)

D. Personnel - Continued

Fund:

Foreign Language Honor Society (.5 unit)

Rename:

Band Assistant Director to Band Marching Co-Director

Band Marching to Band Marching Co-Director

16. Approve the annual reappointments of the following sponsors of Schreiber Fall Sports and intramurals, and Weber clubs, intramurals and coaches of Fall Sports for the 2012-2013 school year, as per the attached list, (one unit equals $2,636).

17. Approve the appointment of the following instructional and non-instructional substitutes, as per the attached list, with the recommendation of the Superintendent.

18. BE IT SO RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies and approves the Settlement Agreement between the District and Employee #2929 and further authorizes the President of the Board to execute the Agreement on its behalf.

19. Approve the upgrade of the following non-instructional staff with the recommendation of the Superintendent:

a. Kathleen Glover, Senior Typist Clerk, Step 14, Admin Annex ($51,540) to Principal Typist Clerk, Step 14, Admin Annex, $56,104 effective 8/16/12

b. Marie Tomasi, Senior Typist Clerk, Step 10, Schreiber High School ($45,288) to Principal Typist Clerk, Step 10, Schreiber High School $49,822 effective 8/16/12

XI. Board Policy

On motion made by Mrs. Sloan, seconded by Mr. Baer, the Board of Education voted 5 – 1 (Mr. Greenstein opposed) to review and approve the following:

a. Code of Conduct

XII. Committee Appointments

On motion made by Mrs. Sloan, seconded by Mrs. Johnson, the Board of Education voted 6 – 0 to approve the appointment of the following committees, as per Board of Education Policy No. 2250, with the recommendation of the President of the Board of Education:

Curriculum

Alan E. Baer

Lawrence Greenstein

Nora H. Johnson

Administrative liaison: Assist. Supt. for Curriculum

XII. Committee Appointments - Continued

Policy & Personnel

Lawrence Greenstein

Nora H. Johnson

Vernon McDermott

Administrative liaison: Dr. Kathleen A. Mooney

Budget & Facilities

Alan E. Baer

Vernon McDermott

Robert K. Ryan

Administrative liaison: Mary M. Callahan

XIII. Old Business

XIV. New Business

On motion made by Mrs. Sloan, seconded by Mr. Baer, the Board of Education voted 6 – 0 to abolish the Roof Committee as formed on July 3, 2012.

XV. Opportunity for the Community to be Heard

XVI. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:25 p.m.

_____

Mary Callahan

District Clerk

Approved Date: _____

_____ (initial)