

BOARD OF EDUCATION SUBCOMMITTEE

BUDGET & FACILITIES MEETING Meeting Minutes

**October 1, 2012– 8:30 a.m.
Daly Annex Building**

Attendance: Committee members Alan Baer, Vernon McDermott, Robert Ryan and Mary Callahan were present and Dr. Mooney, Karen Sloan, Nora Johnson, Larry Greenstein, Jim Weydig from BBS and Nick Amoruso, Paul Adamo and Brian from School Construction Consultants, Inc. were present as guests and Bill Hohausser via telephone.

1. Roof Bond Update:

Mary Callahan noted that our attorneys are currently reviewing the contract with School Construction Consultants, Inc.

Jim Ristano and Jim Weydig met to begin a walkthrough of the sites with School Construction Consultants. Mr. Amoruso indicated that the architect drawings are in the preliminary stage and masonry work needs to be better defined which will be done as the exploratory work progresses in order for final drawings to be complete. Mr. Amoruso indicated that by mid October they should have a complete evaluation. Karen Sloan would like the community informed as to when the tour of buildings will take place.

Questions and concerns:

- Differences between the BBS analysis and Mr. Tobin's report. The committee members indicated that the Board of Education needs to understand each of the discrepancies.
- Cost of roofing systems range from \$22 to \$15 per square foot depending on contractor
- Mr. Tobin's report indicated leaving lintels in place. SCC reported lintels are showing signs of rust and may need to be taken out or interior damage may originate at lintels which appear to be OK.
- SCC thinks masonry work at Guggenheim needs to be done
- SCC thinks roof over Guggenheim cafeteria needs to be done
- Mr. Amoruso assured the committee they will not do any unnecessary work and believes the work can be done for the amount of the bond.

- In response to the question, "How do you see cost estimates when we go out to bid?" CSS believes it is a great time to bid and that we will get good prices. The desired schedule would be to begin bidding in March/April, award in May 2013 with work to be done during the summer.

- SCC, working with BBS, would like to bid Weber with one roofer and combine the other schools together with a different roofer or perhaps two roofers.

- Suggest we put in General Conditions section of the bid, clauses in contract to show past similar work experiences as well as clause for damages as work needs to be completed within a two month timeframe.
- Board of Education needs to discuss contractor allowances.
- Board policy regarding change orders--\$5,000 or more needs to be approved by Board of Education.
- The interior work and ADA work will not be bid in the spring however Mary Callahan will need an estimate in order to budget associated work. Some finish detail work may be done during school year. SED will advise regarding ADA work when we submit drawings.

2. Bilingual Security Aide Update:

Dr. Mooney reported on her follow up with Elaine Fenick and Civil Service regarding a bilingual security aide:

- Civil Service has no title Bilingual Security Aide however we could request Civil Service to add the title but the timeline is two years
- Use of Security Agency—does not conflict with bargaining unit. Could provide bilingual security aide all day or weekends and would provide a vehicle or the district could use its own vehicle. Hourly rate similar to what we pay our security guards.

3. H S A Request:

Mary Callahan informed the committee she received an email from HSAs as they would like us to determine the cost of installing air condition in common spaces such as auditoriums, cafeterias, etc. Jim Ristano will need to determine the cost as a project. The committee needs to determine if they want to go ahead with this request.

Questions and concerns:

- Are the HSAs going to pay money towards the project?
- Some HSAs do not think it is a priority at this time
- Maintenance/electricity costs involved need to be determined
- May need to hire someone to maintain the air conditioning

4. 2013-2014 Budget Development

- Mary Callahan reported she has rolled over current year's numbers to next year's budget.
- ERS is \$400,000 higher this year than last year
- Suggestion was made to budget more realistic money in certain categories such as Workers' Comp and pension reducing the need for mid year transfers
- Discuss anticipated revenues
- Health costs, salary increase, medical biggest increases
- District has a 2.93% unreserved fund balance which is \$1.5 million less than what the State allows.

The next meeting is schedule for October 15, 2012.