

**PORT WASHINGTON UNION FREE SCHOOL DISTRICT  
OFFICE OF THE DISTRICT CLERK  
ADMINISTRATION BUILDING  
100 CAMPUS DRIVE  
PORT WASHINGTON, NEW YORK 11050  
(516)767-5012**

**Procedure for Voting By Absentee Ballot**

Applications for absentee ballots may be obtained between the hours of 9:00 a.m. and 3:00 p.m. Monday through Friday, except holidays, from the District Clerk or downloaded from the School District website [portnet.org](http://portnet.org). Completed applications must be received by the District Clerk at least seven (7) days before the election **if the ballot is to be mailed to the voter**, or the day before the election, if the ballot is to be delivered personally to the voter. After review of the application by the District Clerk the ballot may be mailed or picked up personally **by the voter only**. No absentee voter ballot will be accepted or counted without a valid application form signed by the voter. Absentee ballots that do not reach the Office of the District Clerk at 100 Campus Drive, Port Washington, New York or the polling location at the All-Purpose Room of the Flower Hill section of the Carrie Palmer Weber Middle School, 52 Campus Drive, Port Washington, New York, by 5:00 p.m. on the day of the election, **May 21, 2019**, will not be canvassed.

Absentee ballots cannot be mailed before 30 days prior to the vote.

The only persons entitled to vote on **May 21, 2019** are “qualified voters” that is, persons who are citizens of the United States, at least 18 years of age, who have been residents of the Port Washington School District for a period of 30 days immediately preceding **May 21, 2019**. In addition, persons seeking to vote must be registered to vote. Registration is permitted daily, on days when school is in session, in the Office of the District during the hours of 9:00 a.m. to 3:00 p.m., up to and including **May 16, 2019**.

The register of qualified voters shall include qualified voters who have registered to vote previously and have voted in any annual or special school district meeting or election of the District within the four prior calendar years; and qualified voters of the school district who are registered with the Nassau County Board of Elections to vote in general elections, pursuant to the provisions of Article 5 of the Election Law.