May 9, 2020

Re: Revised Contact Time and Memorial Day Holiday

Dear Port Washington Families,

Our team of teachers, staff and administrators have been working hard to adapt instruction and assessment practices in an effort to continuously enhance our remote instruction plans. With school closures extended for the remainder of the school year, and with the objective of increasing the connection between students and teachers, we have decided that beginning Monday, May 11, 2020, contact time with teachers and students will be increased. See below:

**Elementary School:**
- For grades K-2, there is currently a minimum of 2 sessions weekly for 15-20 minutes each. We are adding 1 additional live session each week where students can log on and connect with their teachers.
- For grades 3-5, there is a minimum of 2 sessions weekly for 20-25 minutes each. We are adding 1 additional live session each week where students can log on and connect with their teachers.

**Middle School:**
- For grades 6-8, there is currently a minimum of 25-30 minutes per class per week. We are adding a 30-minute live meeting each week where students can log on and connect with their teachers.

**High School:**
- For grades 9-12, there is currently a minimum of 25-30 minutes per class per week. We are adding a 30-minute live meeting each week where students can log on and connect with their teachers.

The instructional plans for Weber and Schreiber found in the Continuity of Learning—Phases I & II document on the district’s website will be revised to reflect the new schedule and posted next week. If you have specific questions, please contact your child’s classroom teacher and/or building principal.


Have a wonderful week.

Sincerely,

Michael J. Hynes, Ed.D.
Superintendent of Schools

MJH/ze/da