

# PORT WASHINGTON Union Free School District

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September 2018

Dear Parent/Guardian:

We are writing to apprise you of the Port Enrichment Program (PEP) schedule for the 2018-2019 school year for core groups. As you may be aware, the PEP core group model was modified a couple of years ago due to space limitations in some of our elementary schools. As a result, we relocated services for those students eligible for core group instruction to schools with available space. Please refer to the schedule below to determine the core group location for your child(ren).

School(s)	Grade Level	Hours of Core Group Instruction	Core Group Location
<b>Mondays</b>			
Daly Elementary	Grade 5	8:45 – 11:00 am	Sousa (Room 137)
Manorhaven Elementary (Group A)	Grade 5	8:45 – 11:00 am	Sousa (Room 139)
Guggenheim Elementary	Grade 5	12:00 noon - 2:15 pm	Sousa (Room 137)
Sousa Elementary (Group A)	Grade 5	12:30 – 2:45 pm	Students will remain at Sousa (Room 139)
<b>Tuesdays</b>			
Sousa Elementary (Group B)	Grade 5	12:30 – 2:45 pm	Students will remain at Sousa (Room 139)
<b>Wednesdays</b>			
Manorhaven Elementary (Group B)	Grade 5	8:45 – 11:00 am	Sousa (Room 139)
Daly & Guggenheim Elementary	Grade 4	8:45 – 11:00 am	Daly (All-Purpose Room)
Salem Elementary	Grades 4/5	9:00 - 10:10 am	Students will remain at Salem (Room 109)
Manorhaven Elementary	Grade 4	12:00 noon–2:15 pm	Sousa (Room 139)
<b>Thursdays</b>			
Salem Elementary	Grades 4/5	9:00 – 10:10 am	Students will remain at Salem (Room 109)
Sousa Elementary (Group A)	Grade 4	12:30 – 2:45 pm	Students will remain at Sousa (Room 139)
<b>Fridays</b>			
Sousa Elementary (Group B)	Grade 4	12:30 – 2:45 pm	Students will remain at Sousa (Room 139)

Please be advised that core group instruction will begin on *September 24<sup>th</sup>*. For the safety, security and whereabouts of our children, please note that ***all core group students are required to report to their home school before and after being transported on their identified day for core group instruction.*** Core group students are not permitted to report directly to the core group location as we must ensure that attendance is properly recorded at their home schools. Students are also not permitted to be picked up from their core group location in order to further assure their safety. Students who arrive late to school, and after the bus has left to transport them to their specified location, will not be able to participate in core group activities on those days. As a result, we strongly encourage your children to arrive at their home school at the regularly scheduled time.

We look forward to another rewarding school year. If you have any questions, please contact your child's principal or PEP teacher.

Sincerely,



Kathleen A. Mooney, Ed.D.  
Superintendent of Schools



Wafa Westervelt, Ed.D.  
Assistant Superintendent of  
Curriculum, Instruction, and Assessment

Cc: Mary Callahan  
Robin Allen  
Elementary Principals