

SOUTH SALEM DISMISSAL FORM

2017-2018 SCHOOL YEAR

Student Name: _____

2017-2018 Grade/Teacher: _____

Dear Salem Families,

Please fill out and return this form to the Salem Main Office no later than August 1, 2017 or email it to salemdismissal@portnet.org. Please fill out one form per child by checking the boxes below for dismissal each day of the week.

It is important that we know how your child is to be dismissed each day. It is imperative that the dismissal procedures are clear to your child. Daily changes should only be in case of emergencies and will only be accepted via email at salemdismissal@portnet.org until 12pm. Phone calls will no longer be accepted.

Definitions of dismissal options on back	Monday	Tuesday	Wednesday	Thursday	Friday
Bus Assigned					
Walker with adult-Kindergarten Door *indicate name below					
Walker (no adult) - Kindergarten Door					
Walker with adult – Cliffway Door *indicate name below					
Walker (no adult) – Cliffway Door					
Car Pickup (indicate name in box if family other than yours)					
Kidsport					
JCC					
DALY					
Spectrum Center					
Friends Together					

***Walker released adults are:**

Adult 1 _____ Adult 2 _____

If at any point during the year there are any permanent changes in your child’s dismissal procedures, please fill out a new dismissal form and send it into the office. These forms are located on the school website under parent resources (www.portnet.org/Domain/608/)

Parent Signature: _____

Date: _____

Definitions of dismissal options:

Bus Assigned: This is the assigned bus by transportation. If necessary, please make arrangements to have someone at the bus stop waiting. The bus driver is solely responsible for getting the child safely to the stop. They are not responsible for making sure there is someone waiting.

Walker: Your child can be released from one of two locations as a walker.

Kindergarten Door: the door that is located behind the school by the kindergarten playground off Newbury Road. “With adult” means that your child will not be allowed to leave the building unless a recognized adult comes to the door and signs them out. “No adult” means your child will be allowed to leave on their own.

Cliffway Door: the door that is at the end of the building on top of the field (closest entrance to Cliffway). “With adult” means that your child will not be allowed to leave the building unless a recognized adult comes to the door and signs them out. “No adult” means your child will be allowed to leave on their own.

Car Pickup: Parents will be allowed to pick up their children by car ONLY from the front circle. Students will be waiting inside and released as the cars pull up. No child will be released to a parent not in the car. If a parent wishes to pick up a student not by car, then they should select walker as the dismissal option.

Kidsport/JCC/Daly/Spectrum and Friends Together: These are after school programs in which one needs to be enrolled.

Map of dismissal locations:

